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OUR MISSION - To plan and promote lasting experiences with a unique twist while making an impact in the communities in which we live and serve.

WHO ARE WE?

Welcome to the future of Public Relations-Advertising-Special Events planning with a unique twist! *S.H.E. Agency—Style.Hot.Energy.* This concept was created with a vision to promote memorable and delightful experiences while making an impact in the communities and lives we serve in the River Region. *S.H.E. Agency* is an equal opportunity business making its services available to help customers plan events by challenging the norm and altering the concept of event planning while delivering the ultimate experience.

WHAT MAKES US DIFFERENT?

As a member of the River Region community, it is our mission to support our community. We are devoted to plan events that will provide a certain percentage of the money made to charitable organizations that will improve the lives of the younger generation and provide support to those in needs.

WHAT SERVICES ARE AVAILABLE?

S.H.E. Agency is primarily a service business, we also offer other products, but not limited to, that allow us to make an impact in the communities and lives we serve in the River Region.

- *Fundraiser and Scholarship Events*
- *Community Engagement Events*
- *Public Relations and Advertisements*
- *Ceremonies, Banquets, and Receptions*
- *Seminars and Conferences*
- *Themed Events and Celebrations*
- *Corporate Meetings and Retreats*
- *VIP & Group Transportation*
- *After Hours Network Socials*
- *...and Much More*



WHAT WILL THIS COST?

S.H.E. Agency bills on an event-by-event basis. There is an initial nonrefundable \$175 Consulting Fee. Upon agreeing to the terms/conditions and signing a service contract, the consulting fee will be applied to the total cost of the event.

CANCELLATION POLICY

In the event, the client cancels the Event for any reason; S.H.E. Agency, LLC will retain the nonrefundable consulting fee. In addition, S.H.E. Agency will be entitled to a cancellation fee as follows:

- Less than 90 days prior to the event - 50% of the estimated cost of the function
- Less than 60 days prior to the event - 75% of the estimated cost of the function
- Less than 30 days prior to the event - 100% of the estimated cost of the function

PAYMENT SCHEDULE

At the time of execution of the Agreement, Client shall pay 100% of estimated payment to S.H.E. Agency, LLC to secure the Function reservation. The consulting fee will be applied to the estimated total cost of the Event. In the event of an overpayment, S.H.E. Agency, LLC shall issue a refund check to the client for the difference within 20 days of the Event. Any outstanding amounts and any additional charges incurred on the day of the Event, will be charged to client's authorized credit card and/or billed to the client directly. If special arraignment is made between S.H.E. Agency, LLC and the client, then payment will be based on the terms/conditions agreed and the signed service contract.